



Your pathway to discovery, enjoyment and knowledge

**WASHINGTON DISTRICT LIBRARY**  
**380 N Wilmor Rd, Washington IL**  
**BOARD MEETING AGENDA**  
**20 November 2018**  
**7:00 PM**

Meeting Called to Order/ Roll call

Recognition of Visitors

Public Comment

Consent Agenda Items

1. Minutes of Meetings
  - a. Committee of the Whole Meeting—12 October 2018
  - b. Regular Board Meeting—16 October 2018
  - c. Executive Committee Meeting—12 November 2018
  
2. Financial Statements
  - a. Income Statement
  - b. Balance Sheet
  - c. Payroll Summary
  - d. Check Register
  - e. October 2018 Budget Worksheet

Treasurer's Report

Director's Report

Monthly Circulation Statistics  
Door Counts

Review and Approve Levy

Audit Report

Recommendation for New Youth Services Manager

Review and Approve Per Capita Grant

Review and Approve Quote for Director's Laptop

Review and Approve Bandwidth Quote

Review and Approve Change to Personnel Manual, Section 4: Vacation  
Version 1 (Personnel Committee Changes)  
Version 2 (Other Libraries Comparison)

Review and Approve Change to Policies and Ordinances, Title 5, Section E: Gifts

Determine Continuance of Sunday Hours

Monthly Costs and Use  
Sunday Door Counts  
Sunday Circulation Counts



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Review and Approve Change to Personnel Manual, Section 7: Holidays

Review and Approve Library Closures for 2019  
Version 1 (With Sunday Hours)  
Version 2 (Without Sunday Hours)

Committee Reports

WACC Report

Other Discussion

Public Comment

Board Comment

Adjourn